

# School Improvement Plan

School Year: 2010

School District: Center for Literacy and Creativity

Intermediate School District: Wayne RESA

School Name: Center for Literacy and Creativity

Grades Served: K,1,2,3,4,5,6,7,8

Principal: ~~Mrs. Julia Butler~~

Building Code: 08668

District Approval of Plan:

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Authorized Official Signature and Date

Board of Education Approval of Plan:

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Authorized Official Signature and Date

# School Improvement Plan

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# Introduction

The Michigan Department of Education, Office of Education Improvement and Innovation and Office of Field Services has developed a series of documents and tools that are designed to assist schools in the creation and use of an **Action Portfolio** that will guide and inform the school's Continuous School Improvement Planning Process.

The **Action Portfolio** begins with the **Michigan School Improvement Framework (MSIF)**. The Framework was designed to:

- Provide schools and districts with a comprehensive framework that describes the elements of effective schools.
- Provide schools and districts in our state with a common way of describing the processes and protocols of practice of effective schools.
- Give direction to, support, and enhance the school improvement planning process.

The School Improvement Framework **Rubrics** assess the framework at the benchmark level, and provide a continuum of practice that allows buildings to identify gaps that exist between where they are in their current practice and where they want to be. The rubrics also include the EdYES! Performance Indicators that schools must use for their annual self-assessment.

The **Comprehensive Needs Assessment (CNA)** is another tool that has been developed as a part of the **Action Portfolio**. This process examines building demographics, system processes and protocols of practices, instructional program, and disaggregated student academic achievement data, so that the following questions can be answered:

- Who do we serve?
- How do we do business?
- Where are we now?
- Where do we want to be?
- What and where are the gaps?
- What is/are the root cause(s) for the gaps?
- How will we get to where we want to be?
- How will we evaluate our efforts and progress?

The CNA will help a school align these system challenges with the student achievement goals the school will establish. Ensuring that your systems are aligned with the elements of effective schools, to support your instructional program goals and objectives, is the first step to establishing the continuous school improvement process.

The **School Improvement Plan template (SIP)** has been designed to provide schools and districts with a common planning template that addresses student learning and system needs that have been identified through the schools' Comprehensive Needs Assessment. It has also been designed to address any federal, state and locally required elements that must be contained in a School Improvement Plan.

The School Improvement Framework, Rubrics, CNA, and the School Improvement Planning template were developed as a comprehensive and continuous process that can provide schools and districts with a way to look at and discuss internal systems and assess where the school is, in relationship to these elements of effective schools.

Copies of these documents can be obtained on the web at: [www.mi.gov/schoolimprovement](http://www.mi.gov/schoolimprovement)

# School Information

School:	Center for Literacy and Creativity
District:	Center for Literacy and Creativity
Public/Non-Public:	Public
Grades:	K,1,2,3,4,5,6,7,8
School Code Number:	08668
City:	DETROIT
State/Province:	Michigan
Country:	United States

# Vision

## **Vision Statement**

Center for Literacy & Creativity Academy strives to serve as an inspiration to each student to strive for academic excellence, and to be a winner in life. We believe in teaching them well and letting them lead the way.

## **Mission Statement**

In cooperation parents and community, Center for Literacy & Creativity Academy strives to promote good citizenship and excellent scholarship. To enhance the lives of every child through the use of technology and communication. To ensure that demonstrates a positive self image, attitude and self control.

## **Beliefs Statement**

We believe:

- School must provide learning experiences through which children will acquire fundamental skills, abilities and attitudes to participate in a global society.
- Students must demonstrate competency prior to being promoted to the next grade.
- Each family play major roles in the formulation and implementation of school philosophy.

## Goals

ID	Name	Development Status	Progress Status
10329	Mathematics Goal	Approved	Open
17305	Reading Goal	Approved	Open
17311	Science Goal	Approved	Open
17313	Social Studies Goal	Approved	Open

### Goal 1: Mathematics Goal

**Content Area :** Math

**Goal Source :** cna

**Development Status :** Approved

**Student Goal Statement :** Students will demonstrate proficiency in mathematical concepts.

**Gap Statement :** Although student data was strong overall, one area of concern was understanding the relation between addition and subtraction, geometric and algrabic concepts.

**Cause for Gap :** Analysis showed that math scores are low because older students lack basic mathematical skills and younger students lack number sense.

**Multiple measures/sources of data you used to identify this gap in student achievement :** MEAP; Special Ed Assessments; In Class Assessments; Portfolios

**What are the criteria for success and what data or multiple measures of assessment will be used to monitor progress and success of this goal?** The academy is required to employed the AYP targets to measure the success of our students. We will continue to use data from MEAP, Special Ed Assessments, In Class Assessments, Portfolios as well as Terra Nova to assess improvement.

**Contact Name :** Julia Butler

#### List of Objectives:

ID	Objective
9999	All students will improve by 10% on mathematics assessments.

**SPR (90) Challenges :** None

### 1.1. Objective: Mathematics Goal

**Measurable Objective Statement to Support Goal :** All students will improve by 10% on mathematics assessments.

**List of Strategies:**

ID	Strategy	Locked By
9999	To provide more hand-on learning: The Academy will implement Cuisennar Mathematics Manipulatives to supplement math instruction.	

**1.1.1. Strategy: Mathematics Goal**

**Strategy Statement:** To provide more hand-on learning:  
The Academy will implement Cuisennar Mathematics Manipulatives to supplement math instruction.

**Selected Target Areas**

SPR (90) I.1.A.4 Curriculum Review: The school community holds the belief that quality curriculum and instruction requires frequent review and revision based upon input of appropriate stakeholders within a structured process.
SPR (90) III.1.B.6 Technology: All staff is skilled in the use of technology for communication, teaching and learning and information management. They mentor and guide their students in the effective use of technology to meet high standards.

**Other Required Information for Strategy**

*What research did you review to support the use of this strategy and action plan?*

- Manipulatives in the Classroom
- Learning Styles Survey
- Teaching the African American Child
- Hands-On Learning

**List of Activities:**

Activity	Begin Date	End Date	Staff Responsible
All Staff will supplement math instruction with the use of the Cuisennar Math Kits. During School;After School Tutorials;Summer Enrichment Program	06/21/2010	08/01/2011	All instructional staff
Students will take basic fact tests at their grade level. Teachers will model and instruct students on using diagrams to solve higher order thinking operation problems.	09/20/2010	06/11/2011	All instructional staff.
All staff will post charts that provide review of math terms. Implement math terms in cross-curricular activities.	09/20/2010	06/10/2011	All staff.



Students will use Study-Island Software to improve mathematics instruction.	09/20/2010	06/10/2011	Instructional Staff.
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### 1.1.1.1. Activity: Mathematics Goal

**Activity Description:** All Staff will supplement math instruction with the use of the Cuissenar Math Kits.

During School;After School Tutorials;Summer Enrichment Program

**Activity Type:** None

**Planned staff responsible for implementing activity:** All instructional staff

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 06/21/2010, End Date - 08/01/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
State Funding	Section 31 a	4,000.00	0.00

### 1.1.1.2. Activity: Higher Order Thinking Skills

**Activity Description:** Students will take basic fact tests at their grade level. Teachers will model and instruct students on using diagrams to solve higher order thinking operation problems.

**Activity Type:** None

**Planned staff responsible for implementing activity:** All instructional staff.

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/11/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Planning time for common assessments.	No Funds Required	0.00	0.00

**1.1.1.3. Activity: Improve Vocabulary for Assessment**

**Activity Description:** All staff will post charts that provide review of math terms. Implement math terms in cross-curricular activities.

**Activity Type:** None

**Planned staff responsible for implementing activity:** All staff.

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Math Charts	Title I Part A	150.00	0.00

**1.1.1.4. Activity: Use of technology to improve Mathematics**

**Activity Description:** Students will use Study-Island Software to improve mathematics instruction.

**Activity Type:** None

**Planned staff responsible for implementing activity:** Instructional Staff.

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Study Island Program	Title I Part A	2,000.00	0.00

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**Goal 2: Reading Goal****Content Area :** English Language Arts**Goal Source :** Continuous Improvement**Development Status :** Approved**Student Goal Statement :** Each student will show adequate progress in reading for all grade levels.**Gap Statement :** Although the overall demographic of the school is performing at a high level, we will need to focus on primary reading comprehension.**Cause for Gap :** Students in primary grades have difficulty in reading comprehension and basic vocabulary.**Multiple measures/sources of data you used to identify this gap in student achievement :** Running Records  
In-Class Assessments  
Terra Nova**What are the criteria for success and what data or multiple measures of assessment will be used to monitor progress and success of this goal?** The building level administrator and instructional staff will verify that instructional and intervention strategies are implemented through the collection of data at staff and school improvement meetings.**Contact Name :** Julia Butler**List of Objectives:**

ID	Objective
19391	By the end of the 2010-2011 school year, students at Center for Literacy & Creativity will improve s

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**2.1. Objective: Improving Reading Comprehension****Measurable Objective Statement to Support Goal :** By the end of the 2010-2011 school year, students at Center for Literacy & Creativity will improve s

**List of Strategies:**

ID	Strategy	Locked By
19391	Title 1 paraprofessionals will be placed in general education classrooms to assist with and model effective reading instruction.	

**2.1.1. Strategy: Reading Intervention**

**Strategy Statement:** Title 1 paraprofessionals will be placed in general education classrooms to assist with and model effective reading instruction.

**Selected Target Areas**

SPR (90) I.1.A.1 Curriculum Document(s): The curriculum documents are the basic framework for instruction. They contain essential and rigorous content that guides what is taught within and across grade levels. They provide consistency and continuity to the curriculum and instruction practiced at the school and reflects the belief that all students should actively construct and apply knowledge.

SPR (90) I.1.B.3 Parents: Parents have a clear understanding of the curricular expectations for their child. A variety of opportunities are made available to them to obtain information about the goals and objectives of units of study and clarify any aspects of the curriculum they do not understand.

SPR (90) I.2.A.1 Content Appropriateness: The content of the curriculum is directly aligned and consistent with the district's curriculum framework. Processes used to develop cohesive and essential content require articulation within and across grade levels and content areas.

**Other Required Information for Strategy**

*What research did you review to support the use of this strategy and action plan?*

Michigan Literacy Profile Data

Classroom Instruction that Works by Robert Marzano

**List of Activities:**

Activity	Begin Date	End Date	Staff Responsible
Students experiencing difficulty attaining proficiency will be provided with the following accommodations and interventions, small group instruction and cooperative grouping.	09/20/2010	06/10/2011	AL1 instructional staff.
Staff will participate in MLPP Training.	08/23/2010	08/27/2010	Reading Instructional Staff Only.
Students will use Study-Island Software to improve reading instruction.	09/20/2010	06/10/2011	All reading instructional staff.

### 2.1.1.1. Activity: Small Group Instruction

**Activity Description:** Students experiencing difficulty attaining proficiency will be provided with the following accommodations and interventions, small group instruction and cooperative grouping.

**Activity Type:** None

**Planned staff responsible for implementing activity:** ALI instructional staff.

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
One Paraprofessional	Title I Part A	30,000.00	0.00

### 2.1.1.2. Activity: MLPP Training

**Activity Description:** Staff will participate in MLPP Training.

**Activity Type:** None

**Planned staff responsible for implementing activity:** Reading Instructional Staff Only.

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 08/23/2010, End Date - 08/27/2010

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Registration Fee	Title II Part A	4,000.00	0.00

### 2.1.1.3. Activity: Use of technology to improve Reading

**Activity Description:** Students will use Study-Island Software to improve reading instruction.

**Activity Type:** None

**Planned staff responsible for implementing activity:** All reading instructional staff.

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Study Island Program	Title I Part A	1,500.00	0.00

### Goal 3: Science Goal

**Content Area :** Science

**Goal Source :** Continuous Improvement

**Development Status :** Approved

**Student Goal Statement :** Students at the Center for Literacy & Creativity will show adequate progress in science.

**Gap Statement :** The academy is in the planning stages to adopt a new science curriculum.

**Cause for Gap :** The academy is in need of supplemental materials to assist with science instruction.

**Multiple measures/sources of data you used to identify this gap in student achievement :** MEAP Classroom Level Assessments

**What are the criteria for success and what data or multiple measures of assessment will be used to monitor progress and success of this goal?** The building level administrator and instructional staff will verify that instructional and intervention strategies are implemented through the collection of data at monthly school improvement meetings.

**Contact Name :** Julia Butler

**List of Objectives:**

ID	Objective
19396	Students at the Center for Literacy & Creativity will show a 10% improvement in science content.

### 3.1. Objective: Science Comprehension

**Measurable Objective Statement to Support Goal :** Students at the Center for Literacy & Creativity will show a 10% improvement in science content.

**List of Strategies:**

ID	Strategy	Locked By
19396	All instructional and support staff will use science kits. Work intensively with students in their understanding of the scientific method. Hands on student lessons will be teacher directed along with collaborative grouping.	

#### 3.1.1. Strategy: Supplemental materials to improve science instruction.

**Strategy Statement:** All instructional and support staff will use science kits. Work intensively with students in their understanding of the scientific method. Hands on student lessons will be teacher directed along with collaborative grouping.

**Selected Target Areas**

SPR (90) I.1.A.2 Standards Alignment: The school's curriculum framework is based upon and organized around the adopted state and local curriculum documents.
SPR (90) I.1.A.4 Curriculum Review: The school community holds the belief that quality curriculum and instruction requires frequent review and revision based upon input of appropriate stakeholders within a structured process.
SPR (90) I.1.B.3 Parents: Parents have a clear understanding of the curricular expectations for their child. A variety of opportunities are made available to them to obtain information about the goals and objectives of units of study and clarify any aspects of the curriculum they do not understand.
SPR (90) I.2.A.2 Developmental Appropriateness: Instructional planning is focused upon ensuring student success. Instructional practice is designed around the needs, interests and aptitudes of the individual students. The result is a curriculum that allows students to derive meaning from all of their educational experiences.

**Other Required Information for Strategy**

*What research did you review to support the use of this strategy and action plan?*

Assessing Science Knowledge (ASK) from the Lawrence Hall of Science  
Classroom Instruction that Works by Robert Marzano

**List of Activities:**

Activity	Begin Date	End Date	Staff Responsible
Students experiencing difficulty attaining proficiency will be provided with the following accommodations and interventions using FOSS Kits.	09/20/2010	06/10/2011	Science Instructional Staff and Paraprofessionals
All staff will post charts that provide review of social studies terms. Implement social studies terms in cross-curricular activities.	09/20/2010	06/10/2011	All Instructional Staff
Students will use Study-Island Software to improve science instruction.	09/20/2010	06/10/2011	All science instructional staff

**3.1.1.1. Activity: Foss Kits Hands on Activity**

**Activity Description:** Students experiencing difficulty attaining proficiency will be provided with the following accommodations and interventions using FOSS Kits.

**Activity Type:** None

**Planned staff responsible for implementing activity:** Science Instructional Staff and Paraprofessionals

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Foss Kits	Title I Part A	4,200.00	0.00

**3.1.1.2. Activity: Improve Vocabulary for Assessment**

**Activity Description:** All staff will post charts that provide review of social studies terms. Implement social studies terms in cross-curricular activities.

**Activity Type:** None

**Planned staff responsible for implementing activity:** All Instructional Staff

**Actual staff responsible for implementing activity:**



**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Charts	Title I Part A	150.00	0.00

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### 3.1.1.3. Activity: Use of technology to improve Science

**Activity Description:** Students will use Study-Island Software to improve science instruction.

**Activity Type:** None

**Planned staff responsible for implementing activity:** All science instructional staff

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Study Island Program	Title I Part A	1,500.00	0.00

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## Goal 4: Social Studies Goal

**Content Area :** Social Studies

**Goal Source :** Continuous Improvement

**Development Status :** Approved

**Student Goal Statement :** Students at Center for Literacy & Creativity will show adequate progress in science.

**Gap Statement :** Students in upper grades lack geography and social studies concepts.

**Cause for Gap :** Academy is in need of adding additional resources to improve science instruction.

**Multiple measures/sources of data you used to identify this gap in student achievement :** MEAP

In-class assessments

**What are the criteria for success and what data or multiple measures of assessment will be used to monitor progress and success of this goal?** The administration and instructional staff will verify that instructional and intervention strategies are implemented through the collection of data at staff and school improvement meetings.

**Contact Name :** Julia Butler

**List of Objectives:**

ID	Objective
19398	Center for Literacy & Creativity students will show a 10% improvement in social studies content.

## 4.1. Objective: Social Studies Improvement

**Measurable Objective Statement to Support Goal :** Center for Literacy & Creativity students will show a 10% improvement in social studies content.

**List of Strategies:**

ID	Strategy	Locked By
19398	All instructional staff will focus on areas of deficiency. Field Experiences will also assist with lessons.	

### 4.1.1. Strategy: Social Studies Across Curricular

**Strategy Statement:** All instructional staff will focus on areas of deficiency. Field Experiences will also assist with lessons.

**Selected Target Areas**

SPR (90) I.1.A.3 Articulated Design: The school's curriculum documents are designed in a way that ensures cohesion within and across grade levels and content areas.
SPR (90) I.1.B.3 Parents: Parents have a clear understanding of the curricular expectations for their child. A variety of opportunities are made available to them to obtain information about the goals and objectives of units of study and clarify any aspects of the curriculum they do not understand.
SPR (90) I.2.A.1 Content Appropriateness: The content of the curriculum is directly aligned and consistent with the district's curriculum framework. Processes used to develop cohesive and essential content require articulation within and across grade levels and content areas.

**Other Required Information for Strategy**

**What research did you review to support the use of this strategy and action plan?**

oom Instruction that Works by Robert Marzano

**List of Activities:**

Activity	Begin Date	End Date	Staff Responsible
All instructional staff will use cross curricular activities to improve social studies comprehension.	09/20/2010	06/10/2011	All Instructional Staff
All staff will post charts that provide review of social studies terms. Implement social studies terms in cross-curricular activities.	09/20/2010	06/10/2011	All instructional staff
Students will use Study-Island Software to improve social studies instruction.	09/20/2010	06/10/2011	All social studies instructional staff

**4.1.1.1. Activity: Social Studies Across Curricular**

**Activity Description:** All instructional staff will use cross curricular activities to improve social studies comprehension.

**Activity Type:** None

**Planned staff responsible for implementing activity:** All Instructional Staff

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Planning for Instruction	No Funds Required	0.00	0.00

**4.1.1.2. Activity: Improve Vocabulary for Assessment**

**Activity Description:** All staff will post charts that provide review of social studies terms. Implement social studies terms in cross-curricular activities.

**Activity Type:** None

**Planned staff responsible for implementing activity:** All instructional staff

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Social Studies Vocabulary Charts	Title I Part A	150.00	0.00

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### 4.1.1.3. Activity: Use of technology to improve Social Studies

**Activity Description:** Students will use Study-Island Software to improve social studies instruction.

**Activity Type:** None

**Planned staff responsible for implementing activity:** All social studies instructional staff

**Actual staff responsible for implementing activity:**

**Planned Timeline:** Begin Date - 09/20/2010, End Date - 06/10/2011

**Actual Timeline:** Begin Date - N/A, End Date - N/A

**Fiscal Resources Needed for Activity:**

Resource	Funding Source	Planned Amount	Actual Amount
Study Island Program	Title I Part A	1,500.00	0.00

# Resource Profile

<b>Funding Source</b>	<b>Planned Amount</b>	<b>Actual Amount</b>
No Funds Required	\$0.00	\$0.00
Section 31 a	\$4,000.00	\$0.00
Title I Part A	\$41,150.00	\$0.00
Title II Part A	\$4,000.00	\$0.00

# Title I Required Components

As part of the School Improvement Plan (SIP) submittal process for a given school year, each building receiving Title I funds is required to complete either a Title I Schoolwide Required Components or a Title I Targeted Assistance Required Components. The current status of the Title I Required Components is listed below. The SIP cannot be submitted until the Title I Required Components has a status of Submitted.

Report	Open Date	Due Date	Status
Required Components	12/02/2009	09/01/2010	Submitted

## Stakeholders

List of names, positions and e-mail addresses of the stakeholders (staff, parents, community/business members and, as appropriate, students) who were involved in the planning, design, monitoring, and evaluation of this plan.

Title	First Name	Last Name	Position	E-mail
Mrs.	Julia	Butler	Administrator	bgent798@aol.com
Mr.	Jeffrey	Butler	Parent	bgent798@aol.com
Mr.	Earlene	Barcliff	Teacher	centerforliteracyandcreativity@gmail.com
Mrs.	Monica	Mbua	Teacher	centerforliteracyandcreativity@gmail.com
Mrs.	W	Watkins	Teacher	centerforliteracyandcreativity@gmail.com
Mr.	Calvin	Sibert	Teacher	centerforliteracyandcreativity@gmail.com
Mrs.	Carol	Gardner	Teacher	centerforliteracyandcreativity@gmail.com
Ms.	Rochelle	Hailey	Community/Consultant	rochellechailey@yahoo.com

***1. Describe how all stakeholders are involved in the planning, design, monitoring and evaluation of this institution improvement plan.***

Center for Literacy & Creativity instructional staff meets to discuss curriculum, assessments and student achievement. School Improvement Team evaluate practices and make data supported decisions, which guide school-wide instruction. Parents representatives and students are also invited to the meetings to provide insight.

***2. Describe how decisions about curriculum, instruction and assessment are made at this institution, and how all stakeholders are involved in the process.***

Instruction and assessment are discussed as an entire staff.

***3. Describe how institution and student information and progress will be shared with all stakeholders in a language that they can understand.***

Institution and student information and progress is shared in the following ways:

- Newsletters
- Parent Group Meetings
- Board Meetings
- Parent Teacher Conferences
- Open House

# Statement of Non-Discrimination

## Federal Office for Civil Rights

The institution complies with all federal laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of this school that no person on the basis of race, color, religion, national origin or ancestry, age, gender, height, weight, marital status or disability shall be subjected to discrimination in any program, service or activity for which the district/school is responsible, or for which it receives financial assistance from the U.S. Department of Education.

## Contact Information

Schools/Districts are required to designate an employee to coordinate efforts to comply with and carry out non-discrimination responsibilities.

Position of Contact:

Administrator

Address:

18401 West McNichols Detroit, MI 48219

Telephone Number:

313-537-9400

## References

- Title VI of the Civil Rights Act of 1964
- The Age Discrimination Act of 1975
- The Americans with Disabilities Act of 1990
- Elliott-Larsen prohibits discrimination against religion



## Conclusion

***1. What Professional Learning activities will you need to provide to support the successful implementation of this school improvement plan?***

Professional Learning activities will you need to provide to support the successful implementation of this school improvement plan is as follows:

- School Improvement Training
- MLPP Training
- Technology Training
- Data Analysis Training
- Supplemental Resources Training
- Parent University Program

***2. How has the institution integrated its available fiscal resources to support this school improvement plan?***

Center for Literacy & Creativity has integrated its available fiscal resources to support this school improvement plan:

- Paraprofessionals
- Purchase of new technology
- Supplemental Math Materials for 3 grades
- Field Experiences
- Tutorials

***3. How has the institution assessed the need for and integrated the use of technology to support this school improvement plan?***

The academy has assessed the need for and integrated the use of technology to support this school improvement plan through surveys, classroom instruction and staff observation.